

Bull Run Swim and Racquet Club: Club Room Rental Policy & Procedure Frequently Asked Questions

Q: What time can I use the Club Room?

A: As early as 7 A.M. and as late as 1 A.M. on Friday, Saturday or Sunday – during the week (Monday - Thursday) as early as 7 A.M. and as late as 12 A.M. These are the maximum time limits and must include set-up and clean-up time.

Q: Can I rent other furniture to use in the Club Room? (i.e., tables, chairs, dance floors, glassware)

*A: Certainly, we only ask that no existing furniture be removed from the Club Room under any circumstance. This means no furniture in the lobby, or outside. Also, any rented furniture may not be dropped off until the day of your event and must be picked up on the same day. We cannot hold anything overnight for delivery or pick up. **Cost for items left overnight will be deducted from the deposit.***

Q: Can I hire a DJ or caterer?

*A: Yes, but the Club is not responsible for their items, and any equipment may not be dropped off until the day of your event and must be picked up on the same day. We cannot hold anything overnight for delivery or pick up. **You must ensure that the hired DJ does not activate a SMOKE MACHINE during the event. The deposit will not be returned should the alarms sound due to the use of a SMOKE MACHINE.***

Q: Can I have a grill outside on the patio?

A: Not on the patio, but you may grill for your event if the grill is kept at least 15 ft. away from the building, per Prince William County fire code.

Q: What is the maximum capacity of the Club Room?

A: 50 people.

Q: What about food? Is there a kitchen available to use?

A: The kitchen is located across the lobby, and includes use of the refrigerator, stove top, oven and microwave.

Q: Can I rearrange the furniture?

A: Any way you'd like, just please remember to return it to its original place using the map on the Club Room wall, located to the right of the door. Or you can print one out from the website: www.bullrunswimandracquetclub.com

Q: Can I attach my decorations to the walls?

*A: Yes, but please only use painter's tape. No thumbtacks, scotch tape, packing tape, duct tape or other adhesives that could damage the walls. **If walls are damaged, cost for repairs of the walls will be deducted from the deposit.***

For any other questions or concerns regarding clean up procedure or rules and regulations, please see the forms available on our website in the “Club Room” section. For available dates and times, please contact the BRS&RC management office: telephone (703)-369-4502;
Email: brsrcfrontdesk@gmail.com.